

**DISSEMINATION OF INFORMATION ABOUT THE
FOREST PRESERVE DISTRICT OF WILL COUNTY
AS REQUIRED BY THE ILLINOIS FREEDOM OF INFORMATION ACT**

The Forest Preserve District of Will County is a unit of local government incorporated and organized under the laws of the State of Illinois which has the purpose of protecting and preserving the flora, fauna, and scenic beauties for the education, pleasure, and recreation of the public.

The Forest Preserve District of Will County has certain functional subdivisions (see attached). The approximate amount of the operating budget of the Forest Preserve District of Will County is \$17,976,681.00.

The District's main office is located at 17540 W. Laraway Road, Joliet, Illinois, 60433. Call 815/727-8700 weekdays for details or visit *ReconnectWithNature.org* to answer your questions. The District owns and operates six (6) educational facilities:

Sugar Creek Administration Center	815/727-8700
Monday - Friday: 8 a.m. - 4 p.m.	815/722-3608 (fax)

Plum Creek Nature Center	708/946-2216
Tuesday - Saturday: 10 a.m. - 4 p.m.	708/946-2290 (fax)
Sunday: Noon - 4 p.m.	
Closed on Mondays	

Preserve: 8 a.m. - Sunset

Isle a la Cache Museum	815/886-1467
Tuesday - Saturday: 10 a.m. - 4 p.m.	815/886-6803 (fax)
Sunday: Noon - 4 p.m.	
Closed on Mondays	

Preserve: 8 a.m. - Sunset

Monee Reservoir	708/534-8499
Visitor Center:	
Tuesday - Sunday	

March: 8 a.m. - 4 p.m.
April-August: 6 a.m. - 7 p.m.
September: 6 a.m. - 7 p.m.
October-November: 8 a.m. - 4 p.m.
November: 8 a.m. - 4 p.m.
December - February: Closed

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Preserve:

April-October: 6 a.m. – Sunset

November-March: 8 a.m. - Sunset

Four Rivers Environmental Education Center

815/722-9470

Nature Center:

Tuesday-Saturday: 10 am-4 p.m.

Sunday: Noon-4 p.m.

Monday: Closed

Preserve: 8 a.m. - Sunset

The District currently has 103 full-time employees and 95 part-time/seasonal employees. The number of part-time and seasonal employees varies throughout the year.

The District is governed by a Board of Commissioners:

Joe VanDuyne, President

Rachel Ventura, Vice President

Tyler Marcum, Treasurer

Mica Freeman, Secretary

Steve Balich

Julie Berkowicz

Herbert Brooks, Jr.

Natalie Coleman

Michelle Cowan

Mike Fricilone

Gretchen Fritz

Donald Gould

Kenneth Harris

Amanda Koch

Debbie Kraulidis

Raquel Mitchell

James Moustis

Meta Mueller

Sherry Newquist

Judy Ogalla

Annette Parker

Frankie Pretzel

Jackie Traynere

Margaret Tyson

Tom Weigel

Denise Winfrey

The nine-member Citizens Advisory Committee, composed of the following people, advises the Board and its Committees on use of District lands and land acquisitions:

Mary Ann Deutsche, Chair

Dr. Bill Bromer

Gil Anderson

Steve Baker
Jim Kopchok
Sue Myers
Patti Nugent
Barbara Parker
Carol Zelensk

The Chief Operating Officer of the Forest Preserve District is Ralph Schultz.

The Freedom of Information Officers are Leisa Nevins, Cindy Cain and Meredith Clavenna.

Any person may obtain public records for inspection and copying, in accordance with the provisions of the Illinois Freedom of Information Act, by submitting a completed Request for Records form (attached) or a written request to the designated Freedom of Information Officer of the District. All requests must be in writing to ensure the required response time is met. Any written request, regardless of format (including via email), will be treated as a valid FOIA request. The requester must indicate if the request is a commercial request.

Fees Charged for Copies of Records: There is no charge for the first 50 pages of black and white, letter or legal sized copies. Additional copies are 15 cents per page. For color or oversized copies, the actual cost of reproducing the records will be charged. Records which must be custom copies by an outside service are available at the cost of reproduction. The cost of certifying a record shall be \$1.00 per document.

INDEX OF AVAILABLE RECORDS

1. Forest Preserve District Board of Commissioners
 - a. Agendas and meeting minutes
 - b. Resolutions
 - c. Ordinances
2. Forest Preserve District Committees (agendas/meeting minutes)
 - a. Finance (current)
 - b. Operations (current)
 - c. Ad Hoc Rules (current)
 - d. Land Acquisition
 - e. Executive
3. Agendas and Meeting Minutes of Other Appointed Committees/Commissions
 - a. Citizens Advisory Committee

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- b. Thorn Creek Woods Management Commission
 - c. Nature Foundation of Will County
 - d. Illinois Association of Conservation and Forest Preserve Districts
- 4. Permits: Picnic, Dog Park, and Special Use for current calendar year
- 6. Inventories
- 7. Financial reports: Purchase requisitions, disbursement reports, annual audit reports, annual Treasurer's reports
- 8. Real estate records on property owned by the Forest Preserve District
- 9. Police records
- 10. Maintenance records
- 11. Improvements records
- 12. Various procedures/policies of the Forest Preserve District Staff and Board