

## POSITION ANNOUNCEMENT

### OPERATIONS FIELD SEASONAL

The Forest Preserve District of Will County is accepting resumes for 26 Operations Field Seasonals for various sites. This position is responsible for the daily maintenance of the preserves, trails, and/or facilities.

Operations Seasonals salary is \$17.50 per hour. This is a Monday-Friday position starting at 6:00 AM and going to 2:00 PM. See the attached Job Description outlining duties, skills, abilities, trainings, experience, and working conditions.

Application Deadline: May 31, 2024

Application Procedure: Applications can be found at [www.reconnectwithnature.org/about/employment/](http://www.reconnectwithnature.org/about/employment/) under the Operations Field Seasonal job posting, at any Forest Preserve Visitor Centers or by request via email to [humanresources@fpdwc.org](mailto:humanresources@fpdwc.org).

Complete and submit application to:

Veronica Frausto-Sarwark, Director of Human Resources  
Forest Preserve District of Will County  
17540 W. Laraway Road  
Joliet, Illinois 60433  
815-722-5669 (desk)  
815-722-3608 (fax)  
[humanresources@fpdwc.org](mailto:humanresources@fpdwc.org)

The Forest Preserve District of Will County is an equal opportunity employer.

The Forest Preserve District of Will County does not discriminate against individuals on the basis of race, color, gender, national origin, age, or disability. In offering employment opportunities to the public, the Forest Preserve District will make reasonable modifications to ensure that all people have an equal opportunity. To request this document in large print, audio, or Braille, contact the Director of Marketing and Communications, Sugar Creek Administration Center, 17540 W. Laraway Road, Joliet, IL 60433; comments @fpdwc.org; 815.722.9383 (voice); 800.526.0844 (TDD). Requests should be made at least 48 hours in advance. While the Forest Preserve District of Will County will make every effort to meet requests in a timely fashion, some requests may take longer than others to fulfill. Persons believing that they have been discriminated against by the Forest Preserve District of Will County may file a complaint alleging discrimination with the Forest Preserve District or the Office of Civil Rights, U.S. Department of the Interior, [www.doi.gov/diversity](http://www.doi.gov/diversity)

#### Bringing People and Nature Together

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## **OPERATIONS SEASONAL FIELD SECTION**

### **General Description of Work**

Under the direction of the Operations Supervisor, Laborer VI, Laborer IV, or Laborer II, this employee is responsible for the daily maintenance of the preserves and facilities.

### **Duties and Responsibilities**

Mow grass and weed whip

Trim trees and shrubs in picnic groves as well as along the roadways and chip brush. This includes the removal of all designated dead plant material

Clean, repair and/or maintain all amenities that are in the preserves which include but are not limited to shelters, latrines, buildings, signs, fences, grills, posts, bollards, tables, gates, horseshoe pits, roadways and parking lots, and wells

Collect, pick up, or dispose of refuse from buildings, structures, barrels, roadways, ditches, latrines or any other district owned area

Assist in the installation and upkeep of signs, bollards, culverts, grills, gates, and boundary signs

Assist with the cleaning of shelters, latrines, culverts, parking lots, roadways, buildings, sidewalks or any other areas that need cleaning

Spread and maintain wood chips where needed

Assist in the construction and maintenance of the district's trail systems. This work includes but is not limited to clearing, mowing, signage, bridge installation and repair, culvert installation

Assist with the minor painting with various items including but not limited to signs, latrines, gates, buildings (both inside and out), and shelter posts

The ability to work on checking and/or updating the District's boundaries

The safe use, upkeep, and accountability of the tools, equipment and vehicle assigned

Dress in a proper uniform as provided by the District

Assist other crews with major projects when needed perform other duties as assigned or required

## **Qualifications**

Must be 18 years of age or turning 18 during the current summer season

Requires holding a valid Illinois driver's license

High school diploma or equivalent preferred

Good physical condition

Must be able to work with other individuals on assigned tasks

Able to lift 50 lb.